



Vietnam Veterans of America

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A Not-For-Profit Veterans Service Organization Chartered by the United States Congress

Date: September 3, 2021

To: State Presidents participating in the HGDP Grant Program

From: J. McManus, National Treasurer

Subject: Grant Agreements for HGDP with State Councils and Chapters

There are numerous changes to the new HGDP grant agreements that significantly impact your individual grant agreements with the VVA National Office:

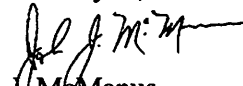
- A. The new agreements are no longer annual. The new agreements are now perpetual, cancellable by either party on 30 days' notice. You will not have to deal with a new agreement every single year. You will be provided an annual payout schedule each year, immediately after it is determined by contract negotiations with thrift-store buyers. This year, this was delayed due to Covid shutdown issues, but this routinely occurs in the March-April time frame. Any delays in new payment amounts will be adjusted to start the current fiscal year.
- B. The reporting time will be on an annual basis. Rather than semiannual financial reports, the State Councils will report only once a year. These annual reports will now coincide with your other VVA reporting due dates.
- C. The constant lateness of some grantees to submit required financial reports in a timely manner is addressed by new agreement clauses that specify and stipulate grant-payment suspension, revocation, and agreement cancellation actions and timelines.
- D. The specific grantee usage of the grant funding is broadened to enable usage for any legitimate operating expense of VVA State Councils or Chapters. We are not viewing making donations to other non-profits such as The Little League, The Elks, or other non-veteran-centric organizations as legitimate uses of the funds. Any assistance provided to veterans, either through another non-profit organization such as homeless veterans' shelters or their families, is in the legitimate spirit and scope of grant-fund usage. VVA National will not micromanage the usage of the grant funds for legitimacy. VVA will trust your reports to reflect the legitimate use of

funds to help or support veterans, along with State Council and Chapter operations and programs.

- E. Provisions regarding HGDP grant payments in the absence of a legitimate State Council for any reason, and the redistribution, disbursement, and reporting of HGDP grant funding is addressed with the agreements. In short, if there is no State Council, the 25% previously utilized by the State Council will be redistributed proportionally to Chapters in that state HGDP program. The participating Chapters will be funded directly from VVA National and have Chapter-specific HGDP Grant Agreements directly with the VVA National Office.

Our intent is to make this grant program, funded through our HGDP, into a more user-friendly activity. Please return the executed original of your specific agreement within 30 days, so that we can expedite payments to your Treasurer.

Thank you,



J. McManus
National Treasurer